

MARCH 7, 2022

Regular Meeting of Mayor and Council was convened at 7:00 p.m. on March 7, 2022 with Mayor Edward Donovan presiding. This meeting was held in person at Borough Hall and via Zoom.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Brian Holly, Jeff Lee, Michael Mangan, Richard Read and Lori Triggiano

Absent: Council Member Gregg Olivera

Also present was Borough Attorney Mark Kitrick and Administrator Tom Flarity.

Council Member Read made a motion to authorize the Mayor to sign a contract with Monmouth Telecom to upgrade phone service, seconded by Council Member Holly. Motion carried unanimously.

Barbara Ilaria, Municipal Clerk advised that there will be a resolution on memorializing this motion at the next scheduled council meeting.

Council Member Read made a motion to remove resolutions 77-2022 and 78-2022 from the Consent Agenda, seconded by Council Member Holly. Motion carried unanimously.

Audience Participation

Council Member Read made a motion to open the meeting to the public on agenda items, seconded by Council Member Triggiano. Motion carried unanimously.

There being no comment Council Member Read made a motion to close the public portion, seconded by Council Member Triggiano. Motion carried unanimously.

Appointments

Mayor Donovan made the following appointment:

Tourism Member - Danielle Cook - 3 Year Term - 1/1/22-12/31/2024

Council Member Read made a motion to nominate Council Members Mangan and Holly to serve as the Citizen Advisory Committee Chairs, seconded by Council Member Triggiano.

Council Member Holly made a motion to appoint the following members to Citizen Advisory Committee, second by Council Member Read. Motion carried unanimously.

Citizen Advisory Member - Cindy Stanley - 3 year term - 1/1/22 - 12/31/2024

Citizen Advisory Member - Helen Young - 3 year term - 1/1/22 - 12/31/2024

Citizen Advisory Member - Brian Burgess - 3 year term - 1/1/22 - 12/31/2024

Citizen Advisory Member - John Tassini - 3 year term - 1/1/22 - 12/31/2024

Engineer's Monthly Report

Joe Raftery from Colliers Engineering updated the council and the audience on the ongoing projects throughout the Borough and went over his monthly report.

CONSENT AGENDA

RESOLUTION 70-2022

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County

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of Monmouth, State of New Jersey, that the application for Coin X International t/a Gee Gee's Arcade to operate an arcade at 201-203 Beachfront in the Borough of Manasquan for the year 2022 is hereby approved and accepted; and

BE IT FURTHER RESOLVED that the Borough Clerk is instructed and authorized to process the license for same, that is,

NAME OF APPLICANT

ADDRESS OF LICENSED PREMISES

Coin X International
t/a Gee Gee's Arcade

201-203 Beachfront
Manasquan, New Jersey 08736

TYPE OF GAME OR LICENSE

Video/Redemption

**RESOLUTION
71-2022**

WHEREAS, at the February 7, 2022 Meeting of the Borough Council of the Borough of Manasquan, approved Resolution 47-2022 appointing Amy Spera as Water & Sewer Collector with an annual stipend of \$12,000.00;

WHEREAS, it has been determined that Resolution 47-2022 should read annual salary of \$12,000.00.

NOW THEREFORE BE IT RESOLVED that the Borough of Manasquan authorizes the amendment to this resolution to reflect the correct annual salary.

**RESOLUTION
72 -2022**

WHEREAS, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitos within the county; and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the county of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated "congested area," the County is required, pursuant to Federal Aviation Administration Regulations (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

WHEREAS, the Borough of Manasquan is designated as a "congested area" by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

NOW, THEREFORE, BE IT RESOLVED,

1. The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat, or areas harboring high populations of mosquitoes constituting either a nuisance, a hazard, or both with the understanding that:

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- a) The County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and
- b) Such operations will be performed in compliance with applicable Federal and State regulations, and
- c) The County will notify the Manasquan Police Department when aerial pesticides operations are planned prior to commencement of such operations.

**RESOLUTION
73-2022**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: THOMAS & DEIRDRE HOWARD
329 EUCLID AVENUE
MANASQUAN, NJ 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #12-2021
329 EUCLID AVENUE
BLOCK: 119 LOT: 21 ZONE: R-2
AMOUNT OF REFUND DUE: \$799.25

NAME: CHRISTINA KIM-VOWELL
353 PINE AVENUE
MANASQUAN, NJ 08736

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #14-2014
125 MAIN STREET
BLOCK: 65.01 LOT: 9.02 ZONE: BR-1
AMOUNT OF REFUND DUE: \$198.46

NAME: RYAN SANSONE
400 TRENTON AVENUE
SEA GIRT, NJ 08750

REASON FOR REFUND: PLANNING BOARD ESCROW REFUND
APPLICATION #14-2014
125 MAIN STREET
BLOCK: 65.01 LOT: 9.02 ZONE: BR-1
AMOUNT OF REFUND DUE: \$512.50

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
74-2022**

**RESOLUTION AWARDING A CONTRACT FOR THE CLEANING
SERVICES FOR THE BOROUGH OF MANASQUAN MUNICIPAL
BUILDING**

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WHEREAS, proposals were requested and received pursuant to the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) for Cleaning Services for Borough Hall in the Borough of Manasquan; and

WHEREAS, Two (2) proposals for this project were submitted, and

WHEREAS, the two (2) received proposals were:

	<u>Annual Total</u>	<u>Call Outs</u>	<u>Windows</u>
AAA Facility Solutions	\$36,326.40	\$25.00	\$1,000
Fays Cleaning	\$14,760.00	\$25.00	\$460.00

WHEREAS, Fays Cleaning submitted a proposal in the amount of \$14,760.00 for the Borough Hall Cleaning; and

WHEREAS, the Qualified Purchasing Agent has determined the proposal with Fays Cleaning and AAA Facility Solutions comply with the specifications and includes all required documentation and has recommended the award of the contract; and

WHEREAS, the Borough Council is desirous of awarding a contract to Fays Cleaning for the bid proposal in the amount of \$14,760.00 for the Borough Hall cleaning.

NOW, THEREFORE BE IT RESOLVED on the 7th day of March, 2022, by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are authorized and directed to execute all necessary documents to effectuate a contract with Fays Cleaning for the 2022 calendar year.
2. A certified copy of this resolution shall be sent to:

Fays Cleaning
1212 Minnehaha Trail
Manasquan, NJ 08736

**RESOLUTION
75-2022**

BE IT RESOLVED, that the Hon. Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign the contract with Truview BSI, LLC for background screenings.

**RESOLUTION
76-2022**

WHEREAS, the Borough of Manasquan is desirous of promoting Ryan Travers from Public Works Labor to Water Treatment Plant Operator/Water Repairer Supervisor and Sewer Repairer Supervisor; and

WHEREAS, Mr. Travers received his T1 Water License in 2014, Water Distribution W-2 License in 2016, and Sewer Collection C-1 License in 2018; and

WHEREAS, Mr. Travers is currently on schedule to achieve his T2 Water License in Mid-March.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey as follows:

1. Ryan Travers is promoted to Water Treatment Plant Operator/Water Repairer Supervisor and Sewer Repairer Supervisor as of January 1, 2022 with an annual salary of \$86,200.11.
2. Upon successful achievement of the T2 Water License the compensation package will be reevaluated according to a continuing career advancement plan.
3. A certified copy of this resolution shall be sent to Ryan Travers.

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**RESOLUTION
79-2022**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$116,104.03
Current Capital Fund	\$46,175.39
Water/Sewer Fund	\$19,084.96
Beach Utility Fund	\$43,663.39
Beach Capital	\$234.50
Recreation Trust-Building	\$9,943.63
Recreation Trust	\$1,622.52
Miscellaneous Trust I	\$1,000.00
Miscellaneous Trust II	\$800.00
Developer's Escrow	\$3,534.36
Reserve For Animal Control	\$309.60

Council Member Holly made a motion to approve the consent agenda, seconded by Council Member Triggiano. Motion carried by the following vote: "yes" Council Members Holly, Lee, Mangan, Read and Triggiano. "No" none.

Resolutions

**RESOLUTION
77-2022**

WHEREAS, the Borough of Manasquan is need of a Superintendent of Public Works and the Borough Council of the Borough of Manasquan desires to appoint Carmen Triggiano as "Acting" Superintendent of Public Works to this position.

NOW, THEREFORE BE IT RESOLVED on the 7th day of March, 2022 by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

1. Carmen Triggiano is appointed as "Acting" Superintendent of Public Works
2. The salary for this position is \$15,000.00 annually.
3. The effective date of this appointment is January 1, 2022 thru December 31, 2022.
4. A certified copy of this resolution shall be sent to Carmen Triggiano.

**RESOLUTION
78-2022**

BE IT RESOLVED that the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, has authorized that the pensionable base salaries of the below listed employees as a result of agreements between Department Heads and the Borough of Manasquan for the calendar Year 2022 Effective January 1, 2022;

Borough of Manasquan Department Heads
Annual Pensionable Base Salaries

Position	2022 Salary
Carmen Triggiano, Acting Superintendent of Public Works	\$15,000.00

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WHEREAS, the schedule above reflects the annual salary for the employee listed; and

WHEREAS, pensionable base salaries are defined as those regulated by the Public Employees Retirement System (PERS) of New Jersey and the Defined Contribution Retirement Program (DCRP) when applicable and;

NOW THEREFORE BE IT RESOLVED, that the Hon. Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign the above listed Letter of Intent for the calendar year of 2022, which copies are on file in the Municipal Clerk's Office.

Council Member Read made a motion to approve the resolution, seconded by Council Member Holly. Motion carried by the following vote: "yes" Council Members Holly, Lee, Mangan, and Read. "No" None. Council Member Triggiano abstained.

Committee Reports

Public Safety Committee – Council Member Lee reported on possible scams that have been out there where the individual represents the IRS. He stated that there are other scams out there and that residents should be weary of phone calls and if they are not sure they can contact the police department to report it.

Recreation Committee – Council Member Mangan reported that recreation is continuing the redo of the master plan and proposals going forward. He stated that he will report more on St. Denis at the next meeting.

Public Works and Construction Committee – Council Member Holly reported on public works spring cleanup in the parks, clean up of beach sand, and leaf pickup. He congratulated Carmen and Ryan for their new positions with the town.

Beach Committee – Council Member Read reported on the mailing of purchased beach badges, job fair at the high school with another job fair at the beach office on March 26. He reported for the Administration and Finance Committee that the budget meetings are scheduled for March 12 and 19.

Code and Land Use Committee – Council Member Triggiano reported on the permits/rentals/zoning applications issued over the last 2 months and the summonses issued.

Audience Participation

Council Member Read made a motion to open the public portion, seconded by Council Member Triggiano. Motion carried unanimously.

Lori Centrella, 5 N. Main Street voiced her concerns about the crossing of the high school students on Broad Street. She thanked the public works for their great job during the recent snow event. She also thanked the Code Enforcement Officer for his help with her neighbors.

Mr. Flarity stated that he will look into the situation and speak to the Chief.

Council Member Holly made a motion to close the public portion, seconded by Council Member Triggiano. Motion carried unanimously.

Council Member Triggiano made a motion to close the regular meeting at 7:25 p.m., seconded by Council Member Holly. Motion carried unanimously.

Respectfully Submitted,

B. Ilaria

Barbara Ilaria
Municipal Clerk

DATE APPROVED 3/21/2022